

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
DECEMBER 12, 2023 AGENDA**

<p>Subject:</p> <p>A resolution to amend Resolution No. 16,151 (November 7, 2023) to enter into a contract with Canvas Community for the Bridge to Work Program</p> <p>Submitted By:</p> <p>Executive Administration</p>	<p>Action Required:</p> <p style="text-align: center;">Ordinance √ Resolution</p>	<p>Approved By:</p> <p style="text-align: right;">Emily Jordan Cox Acting City Manager</p>
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<p style="text-align: center;">SYNOPSIS</p> <p style="text-align: center;">FISCAL IMPACT</p> <p style="text-align: center;">RECOMMENDATION</p> <p style="text-align: center;">BACKGROUND</p>	<p>A resolution to amend Resolution No. 16,151 (November 7, 2023) to authorize the City Manager to cancel the Letter Agreement Addendum dated April 6, 2023, between the City and Canvas Community for the Bridge to Work Program in order for the parties to enter into a new agreement for the Bridge to Work Program.</p> <p>None.</p> <p>Approval of the resolution.</p> <p>On August 2, 2021, the City of Little Rock issued Request for Proposal (“RFP”) No. 1320 for a Bridge to Work Program to provide individuals experiencing homelessness with the dignity of work while fulfilling requests for litter pick-up to enhance the City’s overall appearance. Canvas Community was the sole respondent to RFP No. 1320, and the Selection Committee found Canvas Community’s proposal for the Bridge to Work Program to be favorable.</p> <p>On February 15, 2022, the Board of Directors adopted Little Rock, Ark., Resolution No. 15,618 to authorize the City Manager to enter into an agreement with Canvas Community for the Bridge to Work Program, in an amount not to exceed \$150,000.00 per year.</p>
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**BACKGROUND
CONTINUED**

Resolution No. 15,618 provided that the contract may be extended for up to three (3) additional one (1)-year terms by mutual agreement of the parties.

On March 3, 2022, the City and Canvas Community executed a Memorandum of Understanding (“MOU”) in an amount not to exceed \$150,000.00 for Canvas Community to provide a Bridge to Work Program for the City of Little Rock. The MOU provided for a one (1)-year term from March 1, 2022, to February 28, 2023, with the right to extend the MOU for up to three (3) additional one (1)-year terms by a fully-executed addendum to the Agreement.

On April 6, 2023, the City and Canvas Community executed a Letter Agreement addendum to the MOU to extend the MOU for a one (1)-year term from March 1, 2023 through February 28, 2024, for an amount not to exceed \$150,000.00 for Canvas Community to provide a Bridge to Work Program for the City of Little Rock. Canvas Community has advised the City that it can no longer provide the Bridge to Work Program in the amount set forth in the contract.

Because Canvas Community could not continue to provide the Bridge to Work Program in the amount of \$150,000.00, on August 1, 2023, the City issued RFP No. 2227 for a Bridge to Work Program to provide individuals experiencing homelessness with the dignity of work while fulfilling requests for litter pick-up to enhance the City’s overall appearance. Canvas Community was the highest scoring respondent to RFP No. 2227. The Selection Committee found Canvas Community’s proposal for the Bridge to Work Program to be favorable. On November 7, 2023, the Board of Directors adopted Little Rock, Ark., Resolution No. 16,151 (November 7, 2023) to authorize the City Manager to enter into an agreement with Canvas Community for the Bridge to Work Program, in an amount not to exceed \$178,537.90 per year; and provided further, that by mutual agreement of the parties, the contract may be extended for up to three (3) additional one (1)-year terms with a Cost of Living Adjustment not to exceed 3% each year.

The Letter Agreement Addendum is still in effect and must be cancelled before the parties enter into another MOU for Canvas Community to provide a Bridge to Work Program for the City of Little Rock pursuant to Resolution No. 16,151.

**BACKGROUND
CONTINUED**

This fact makes it necessary to amend Resolution No. 16,151 (November 7, 2023) to authorize the City Manager to cancel the Letter Agreement Addendum dated April 6, 2023, for the Bridge to Work Program so that the parties may enter into a new agreement for the Bridge to Work Program, in an amount not to exceed \$178,537.90 per year.